



FUNTINGTON PARISH COUNCIL - NOTICE OF MEETING

Dear Councillors,

I hereby give notice that a Funtington Parish Council Communications Committee meeting is to take place at 10:30am on Wednesday 24 November 2021 at the West Stoke Village Hall, Downs Rd, West Stoke, Chichester PO18 9BG

AGENDA

- 1.** To receive apologies for absence
- 2.** To confirm the Minutes of the meeting held on 26 July 2021 - *previously circulated*
- 3.** Strategy – Terms of Reference (ToR)
 - *Comms Committee to draft a strategy encompassing all relevant communications media for approval by FPC*
- 4.** Communication with outside bodies
 - *Protocol contained in Business Plan (Para 2.5.3)*
- 5.** Website and Social Media
 - *Consider improvements*
- 6.** Newsletter
 - *When and how can the next issue be published and distributed*
- 7.** Date of Next Meeting – TBC

Viki Williams, Clerk to the Council, 17 November 2021