

You are hereby summoned to attend a meeting of the  
**Parish Council**  
to be held on **Wednesday 3<sup>rd</sup> April 2024 at 6:30pm**  
in The Church Room at St Mary's Church, Funtington, PO18 9LH

Cllr D Ash, Cllr V Cathie, Cllr N Laurence,  
Cllr R Littler, Cllr J Mottershead (Chair)  
Cllr J Mousley, Cllr B Mousley, Cllr E Paris

Rachel Foister  
26<sup>th</sup> March 2024

Members of the press and public are welcome to attend the meeting and make representations during the Open Forum (see item 4) or at any other time during the meeting.  
Please do not attend if you feel unwell

In accordance with best practice, copies of this agenda have been sent to:

- Chichester District Cllr Joseph Brookes-Harmer (Lavant Ward)
- West Sussex County Cllr Julian Joy (Chichester West Division)

## **AGENDA**

- 1) To note any Cllr Apologies for Absence
- 2) To receive any **Declarations of Interest** (*Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days*)
- 3) To Receive and Confirm the Accuracy of the Draft Minutes of the Funtington Parish Council Meeting held on 6<sup>th</sup> March 2024
- 4) **Open Forum** to allow members of the public to raise any matters for the Council's attention. (*limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker*)
- 5) **Planning and Licensing Applications** - To Consider and Agree Action if appropriate on the following:
  - a) To receive a report on a recent meeting of the planning working group
  - b) Latest planning applications and the parish council's responses
  - c) Enforcement and appeals
- 6) To Receive Reports from County and District Cllrs and Other Delegates if appropriate
- 7) **General Matters for Decision** – To consider and agree action on the following:
  - a) to agree a new Chair of the Planning Working Group

- b) to approve the [Dignity at Work policy document](#)
  - c) To adopt the standard proforma '[Contract for Small Repairs and Maintenance](#)'
- 8) **Financial Matters for Decision** – To Consider and Agree Action on the following:
- a) [To receive a report on the Parish Council finances at year end](#)
  - b) [March](#) and [April](#) Schedules of Payments and bank reconciliations, for authorization
  - c) [Report on Council's Bank Accounts](#) as at 1<sup>st</sup> April 2024, for acceptance
  - d) To seek approval for repair costs for West Stoke road sign subsequent to insurers offer
  - e) To agree the rental fee for West Ashling Parish Meadow 2024/25
- 9) **Matters for Discussion**
- a) Update on speed reduction projects and initiatives
  - b) To consider next steps for Funtington Neighbourhood Plan
  - c) To receive a report of a recent meeting with Southern Water and to receive an update on other flood prevention plans
  - d) Improvements to the bus shelter on the B2146.
  - e) Crime and policing in the parish
- 10) **Matters for Information**
- a) Summary of [Parish Correspondence](#)
  - b) Repairs and maintenance across the parish
  - d) Switching to a .gov.uk domain
- 11) **AOB**
- 12) **Date of Next Meeting – Annual Meeting of the Parish Council**  
Wednesday 1<sup>st</sup> May 2024 in The Church Room, St Mary's Church, Funtington